



Assessment ID:

Course Name:

Assessment Date: / /

Attendance Sheet

Trainer/s:

The Lead Trainer for the course must sign off final Attendance sheet and all training requirements upon completion of the course:

Lead Trainer Name: _____

Lead Trainer Signature: _____ Date / /

**Signing below indicates this document as a true and correct record of attendance.*

Candidate Name (Candidates to initial for each day attended)	Club	Date of Birth	Date										Signature	
			/	/	/	/	/	/	/	/	/	/		
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22.														

Trainer:
Please ensure that the following documents are returned to LSV for each candidate/course:

- Completed Attendance Sheet.
- Enrolment form completed by each candidate.

Assessor:
Please ensure that the following documents are returned to LSV for each candidate/course:

- Completed Course Assessment Checklist.
- Completed Assessment Portfolio (if applicable).

Trainee Trainers – (List below)
1).....
2).....